

**THE CATHOLIC WOMEN'S LEAGUE OF CANADA
OTTAWA DIOCESAN COUNCIL
ANNUAL REPORT BOOK
2016**

**ONE HEART
VOICE
MISSION**

*filled with mercy, compassion and holiness
united in harmony to speak the truth with courage and zeal
witnessing to the Good News of the gospel through personal encounter and joyful service*

*94th
ANNUAL DIOCESAN CONVENTION
APRIL 29th, 2017
ST. JOHN THE APOSTLE PARISH
OTTAWA, ONTARIO*



FOR GOD AND CANADA

Ottawa Diocesan Council

The Catholic Women's League of Canada

Message from the Editor

Hard to believe my two year term as Organization Chairperson has come to an end. I have enjoyed this task of assembling the diocesan officers' reports and the highlights of the parish councils in the Ottawa Diocese.

My thanks to all previous editors for the great Annual Report Books they have compiled.

Please take the time to read each of your sister president's highlights. This is your opportunity to learn of a new idea to help your council move forward in some way. You might also see your friend or colleague's name among those who received awards and pins. Keep praying for each other, and remember those who have gone before us

Thank you to our Spiritual Advisor, Monsignor Joseph Muldoon for his continued support and his inspiring messages.

May Our Lady of Good Counsel continue to guide you and watch over you in all your work for God and Canada.

God Bless

Onagh

Onagh Dooley
Editor

MISSION STATEMENT

The Catholic Women's League of Canada is a national organization rooted in gospel values calling its members to holiness through the service to the people of God.

LEAGUE PRAYER

We humbly pray you, O God our Father, to bless the Catholic Women's League of Canada. Bless our beloved country, our homes and families. Send your Holy Spirit upon us, to give light to our minds and strength to our wills, that we may know and fulfill your great law of charity. Teach us to share with others, at home and abroad, the good things you have given us. This we ask through Our Lord, Jesus Christ, and the Intercession of our Patroness, Our Lady of Good Counsel. Amen.

PRAYER TO OUR LADY OF GOOD COUNSEL

Mary, Our Lady of Good Counsel, filled with the Holy Spirit, you are a faithful disciple of Jesus, your Son. Intercede with your Son for us that we may be faithful to our baptism, fervent in prayer and generous in service we give to our sisters and brothers. May the Spirit of the Living God, who graced you with the gift of counsel, lead us in the way of truth and love. With the help of your prayers, may we come to rejoice forever with you and the great company of the saints in the kingdom of heaven. Amen.

PRAYER FOR THE HOLY FATHER

O God, shepherd and ruler of the faithful, look with favour upon your servant Francis, whom you have chosen shepherd of your Church. Grant him, we beseech you, that by word and example he may so benefit those in his charge, that, together with the flock entrusted to his care, he may attain everlasting life. We ask this through Christ Our Lord. Amen.

PRAYER FOR VOCATIONS (OTTAWA DIOCESE)

Lord God, in every generation You have provided shepherds after Your own heart and spiritual fathers for the family of the Church. Hear us in our day as we beg You: "Do not leave us orphans! Send us the Holy Spirit!" Stir up in the hearts of those whom You have chosen to be priests, an awareness of Your call and the courage to say, "Let it be done to me according to Your word." By Your Spirit, mould them in the heart of Mary to be the Image of Your Son, faithful stewards of Your grace. Shape them into zealous apostles, who will preach the Gospel with boldness, celebrate the Eucharist with reverence and be living signs of Your love for all people. We ask this through Christ our Lord. Amen.

TABLE OF CONTENTS

OTTAWA DIOCESAN COUNCIL OFFICERS – 2016.....	5
PARISH COUNCIL PRESIDENTS AND SPIRITUAL ADVISORS 2016.....	6
SUMMARY OF PARISH MEMBERS.....	7
MEMBERSHIP CATEGORIES.....	8
DATES TO REMEMBER.....	9
FROM OUR SPIRITUAL ADVISOR.....	10
DIOCESAN PRESIDENT'S ANNUAL REPORT.....	11
SPIRITUAL DEVELOPMENT STANDING COMMITTEE REPORT.....	13
DIOCESAN SECRETARY'S ANNUAL REPORT 2016.....	15
DIOCESAN TREASURER'S ANNUAL REPORT 2016.....	16
APPROVED BUDGET FOR 2017.....	19
HISTORIAN'S REPORT.....	20
LIFE MEMBER LIAISON ANNUAL REPORT.....	22
LIFE MEMBERS IN THE OTTAWA DIOCESE.....	23
DIOCESAN STANDING COMMITTEE ANNUAL REPORTS 2016	
Organization Standing Committee Report.....	24
Christian Family Life Standing Committee Report.....	26
Community Life Standing Committee Report.....	28
Education and Health Standing Committee Report.....	30
Communications Standing Committee Report.....	32
Resolutions Standing Committee Report.....	33
Legislation Standing Committee Report.....	35
PARISH COUNCILS HIGHLIGHTS FOR 2016	
Annunciation of The Lord.....	37
Assumption of The Blessed Virgin Mary.....	37
Divine Infant.....	37
Holy Spirit.....	37
Immaculate Heart of Mary.....	37
Our Lady of Fatima.....	38
Our Lady of the Miraculous Medal.....	38
Our Lady of the Visitation.....	38
Resurrection of Our Lord.....	38
St. Andrew.....	38
St. Basil.....	39
St. Bernard.....	39
St. Catherine of Siena.....	39
St. Clare.....	39
St. Ignatius the Martyr.....	39
St. Isidore.....	40
St. John the Apostle.....	40

St. Leonard.....	40
St. Margaret Mary.....	40
St. Martin de Porres.....	40
St. Mary's (Holy Name of Mary parish).....	41
St. Maurice.....	41
St. Patrick.....	41
St. Philip.....	41
The Good Shepherd.....	41
OTTAWA DIOCESAN COUNCIL MEMBER'S AWARDS 2016.....	42
DECEASED MEMBERS AND SPIRITUAL ADVISORS.....	45
STANDING RULES FOR THE 94TH ANNUAL CONVENTION.....	47
VOTING AT DIOCESAN CONVENTION.....	48
ACCREDITED DELEGATES.....	48
CONVENTION COMMITTEE.....	49

OTTAWA DIOCESAN COUNCIL OFFICERS – 2016

PRESIDENT	JOANNA SISK
PRESIDENT-ELECT	ONAGH DOOLEY
FIRST VICE PRESIDENT	LYNN LAVICTOIRE
SECOND VICE PRESIDENT	ROSANNE NADON
RECORDING SECRETARY	TERESA PSUTKA
CORRESPONDING SECRETARY	TERESA PSUTKA
TREASURER	GRACE BUCHMAYER
PAST-PRESIDENT	SHARON ST. JEAN

STANDING COMMITTEE CHAIRS:

SPIRITUAL DEVELOPMENT ORGANIZATION	ROSANNE NADON ONAGH DOOLEY
CHRISTIAN FAMILY LIFE	LYNN LAVICTOIRE
COMMUNITY LIFE	SUZIE NOARO
EDUCATION & HEALTH	NANCY GRIMSHAW
COMMUNICATIONS	DIANA BAINES
RESOLUTIONS & LEGISLATION	JOANNA SISK (Acting)

LIFE MEMBER LIAISON	SHIRLEY BERNIER
SPIRITUAL ADVISOR	MONSIGNOR JOSEPH MULDOON

Parish Council Presidents and Spiritual Advisors 2016

<u>COUNCIL</u>	<u>SPIRITUAL ADVISOR</u>	<u>PRESIDENT</u>
ANNUNCIATION OF THE LORD	REV. DENIS HAYES c.c.	JUNE THIBAUT
ASSUMPTION OF THE BLESSED VIRGIN MARY	REV. PETRO ARANA	JUSTINA KUCHCIAK
DIVINE INFANT	REV. WALDEMAR PODIASZ	TERESA MOUCHET
HOLY SPIRIT	MSGR. JOSEPH MULDOON	CLAUDETTE LANGDON
IMMACULATE HEART OF MARY	REV. STEPHEN LIANG	MOIRA MATTHEWS
OUR LADY OF FATIMA	REV. BOSCO WONG	JENNIFER JONES
OUR LADY OF THE MIRACULOUS MEDAL	REV. PAUL NWAEZE	PAT REDSELL
OUR LADY OF THE VISITATION	REV. WILLIAM PENNY	SANDRA BLAIS
RESURRECTION OF OUR LORD	REV. TADEUSZ JORDAN	WILMA MURZELLO
ST. ANDREWS	REV. FRANK BREWER	LINDA LOVELACE
ST. BASIL	REV. DAN HAWKINS	MARILYN ADAIR
ST. BERNARD	REV. LUKOSE KOCHUPURACKAL	FLORENCE JOHNSTON
ST. CATHERINE OF SIENA	REV. ANTHONY HANNON	BEVERLEY ROWAN
ST. CLARE	REV. BOB POOLE	ADA GORRIE TILLY O'CONNOR
ST. IGNATIUS THE MARTYR	REV. HARRY MCNEILL	LILLIAN MARTINEAU
ST. ISIDORE	REV. VIRGIL AMIRTHAKUMAR	JENNIFER VORANO
ST. JOHN THE APOSTLE	REV. LINDSAY HARRISON	JOAN DOHERTY
ST. LEONARD	REV. TITUS EGBUEH	CAROL DAILEY
ST. MARGARET MARY	REV. GERARD MONAGHAN	MARIE CLAIRE PATTERSON (ACTING)
ST. MARTIN de PORRES	REV. BRIAN HENNESSY	CHRISTINE BELEN
ST. MARY (HOLY NAME OF MARY)	REV. PAUL J. GAUDET	GERDA FRANSSEN CINDY ZORGEL
ST. MAURICE	REV. JOHN LIKOZAR	GLORIA BERLIE- SURUJBALLI
ST. PATRICK	REV. PAUL SHEPHERD	MARG MCLAUGHLIN HELEN BERGEERON
ST. PHILIP	REV. BOB POOLE	JANET SEWARD
THE GOOD SHEPHERD	REV. HEZUK SHROFF	HILDA CHOW

The Catholic Women's League of Canada
Ottawa Diocesan Council
Summary of Parish Members

Ottawa Diocese Parish Councils	2013	2014	2015	2016
Annunciation of the Lord	182	180	177	149
Assumption of the Blessed Virgin Mary	107	102	94	85
Divine Infant	101	100	96	79
Good Shepherd	93	87	81	99
Holy Spirit	75	75	89	96
Immaculate Heart of Mary	29	30	25	24
Our Lady of Fatima	51	55	51	45
Our Lady of the Miraculous Medal	74	75	74	73
Our Lady of the Visitation	30	26	24	30
Resurrection of Our Lord	50	42	39	40
St. Andrew	13	13	13	18
St. Basil	23	23	23	34
St. Bernard	33	34	38	43
St. Catherine of Siena	25	16	24	24
St. Clare	24	23	21	21
St. Edith Stein	33			
St. Ignatius the Martyr	42	40	42	43
St. Isidore	36	28	33	34
St. John the Apostle	78	70	57	59
St. Leonard	33	30	37	35
St. Margaret Mary	24	27	29	26
St. Martin de Porres	105	102	106	100
St. Mary's (Holy Name of Mary)	102	105	111	106
St. Maurice	114	112	122	129
St. Patrick	92	100	96	94
St. Philip	67	64	64	64
St. Theresa of the Child Jesus	51			
Total Members	1687	1549	1566	1528

MEMBERSHIP CATEGORIES
CONSTITUTION & BYLAWS 2013 – PART VII – SECTION 1

- a) **GENERAL MEMBERSHIP:** A Catholic woman 16 years of age or older may become a member, with voting privileges and with eligibility for office by election or appointment.
 - b) **LIFE MEMBERSHIP:** A member, nominated by a diocesan or provincial council, fulfilling the criteria established by the national executive, may be awarded a life membership in national council.
 - c) **HONORARY LIFE MEMBERSHIP:** A member who has served as national president has this distinctive honour bestowed on her.
 - d) **ASSOCIATE MEMBERSHIP:** A non-Catholic woman 16 years of age or over may become a member, with voting privileges but without eligibility for office by election or appointment.
-

ORGANIZATION

CONSTITUTION & BYLAWS 2013 – PART VIII – SECTION 1

The League shall be composed of parish, diocesan and provincial councils and a national council.

COMPOSITION OF COUNCILS

- a) **PARISH COUNCIL:** Shall be composed of individual members
- b) **DIOCESAN COUNCILS:** Shall be composed of its officers, presidents of parish councils in the diocese, parish delegates accredited to the diocesan convention, and honorary life members and life members holding membership in the province.
- c) **PROVINCIAL COUNCIL:** Shall be composed of its officers, presidents of diocesan councils in the province, diocesan and parish delegates accredited to the provincial convention, and honorary life members and life members holding membership in the province.
- d) **NATIONAL COUNCIL:** Shall be composed of its officers, presidents of provincial councils, honorary life members, life members and provincial and diocesan delegates accredited to the national convention.

DATES TO REMEMBER

2017 ONTARIO 70TH ANNUAL PROVINCIAL CONVENTION

JULY 8th TO 12th 2017

THUNDER BAY, ONTARIO

97th ANNUAL NATIONAL CONVENTION

AUGUST 6th TO 9th 2017

CHARLOTTETOWN, PRINCE EDWARD ISLAND

Diocesan Spiritual Advisor

This year the Catholic Womens' League of Canada has reflected on the theme:

- One heart – filled with mercy, compassion and holiness
- One voice – united in harmony to speak the truth with courage and zeal
- One mission – witnessing to the Good News of the gospel through personal encounter and joyful service

This year the Archdiocese of Ottawa is celebrating 170 years as a Diocese, having been founded in 1847 in what was then known as Bytown. Also this year our nation of Canada will celebrate our 150th anniversary. Such moments in time cause us to pause and to remember our many blessings from God.

In 2016 The Catholic Women's League of Canada celebrated 97 years and the Ottawa Diocesan Council celebrated 94 years.

The Catholic Women's League of Canada, celebrates another year of the dedicated witness of so many women of faith who generously share their gifts with others. This is the way in which the Gospel of Life is proclaimed on a daily basis.

We are well into the fifty-day Easter Season of grace in the Church where we stand before the empty tomb of Jesus with wonder and gratitude at the great mystery of the Resurrection of the Lord. Pope Francis reminds us that Easter means, "Life has conquered death. Mercy and love have conquered sin! There is need of faith and hope to open this new and wonderful horizon."

Your faith and hope as League members inspires all in our Christian communities and far beyond with your service rendered to the most vulnerable.

On behalf of Archbishop Prendergast I wish to thank each and every one of you for your continuing response to the call of the Gospel of Jesus in service to the Church.

Monsignor Joseph Muldoon
Holy Spirit
1489 Shea Road
Stittsville, Ont.
K2S 0G8

Diocesan President's Annual Report
For the period from January 1 to December 31, 2016

Name of your Diocese: Ottawa

President: Joanna Sisk

Spiritual Advisor: Msgr. Joseph Muldoon

Members: 1526

Honorary Life Members: 1

Councils: 25

Life Members: 10

This 2016 Annual Report Book has a very different look due to major changes in the content and how the annual reports were written and submitted. This report reflects the new on-line reporting. Parish executives replied to a questionnaire from National, that was based on the *Constitutions and Bylaws*, the *Executive Handbook* and resolutions. National combined all of the information from each council in the diocese and sent the results to the diocesan officers who, in turn, compiled the information that was sent and submitted it for the annual report book. This has been a learning experience for us all and it is expected that more changes, to the process, will come in the future.

My report focus is on what happened in our diocese in 2016.

* The 2016 theme was “Celebrating Blessed Elisabeth Turgeon Focusing on the Works of Mercy.” We were asked to choose a person beatified by Pope Francis. We chose the only Canadian Blessed, Elizabeth Turgeon. We studied her life and tried to emulate her with acts of mercy. This theme was also used for our 2016 diocesan convention

* The Diocesan Feast of Our Lady of Good Counsel, incorporated family participation, which was greatly appreciated.

* Councils collected eye glasses, stamps and milk bags. The milk bags were used by members to make mats for those in Third World countries.

* League Development Day focused on spiritual development of our members with mass, adoration, a healing blessing and confession.

* Living in Ottawa, many members attended the March for Life, Sisters in Spirit and Euthanasia rallies on Parliament Hill.

* Eighty-eight members attended the “On-line Annual Reporting Workshop,” presented by two officers.

* The palliative/hospice care theme gave us the opportunity to learn from speakers from Rogers House (palliative program for children) and the initiative for multi-faith housing.

* “12 Hours of Prayer for Palliative Care”, was initiated throughout the diocese.

* The “Year of Mercy” ended with a special vespers service, which many members attended.

* The Leadership and Public Speaking Course was offered in 2016.

As Diocesan president, I move on in my CWL journey and encourage all of you to step forward in the League and be blessed. May Our Lady of Good Counsel guide us and pray for us.

President's Activities

- * Prepared agendas and chaired officers' meetings (January, April, May, September, November)
- * Prepared agendas and chaired four executive meetings (January, April, May, and September)
- * Attended all convention planning meetings at St. John the Apostle Parish.
- * Visited councils as requested
- * Prepared communiqués for distribution
- * Prepared a President's Annual Report for the Diocesan Annual Report Book
- * Prepared an agenda and chaired the Annual Diocesan Convention
- * Submitted an Annual Report to the Provincial President
- * Prepared a written and oral report for the 2016 Ontario Provincial Convention in Stratford.
- * Attended the Provincial Executive Meetings in February and October
- * Attended two Life Members Luncheons and gave an oral report.
- * Attended League Development Day and the Advent Retreat
- * Wrote submissions for the Provincial On-Line Newsletter
- * Attended on Parliament Hill the National March for Life, the vigil for missing and murdered Aboriginal women and rally against euthanasia.
- * Attended funeral masses for deceased members.

Spiritual Development Standing Committee Annual Report

Diocese: Ottawa
Parishes Reporting: 16/25

Chairperson: Rosanne Nadon
Sub-chairpersons: 0

Spiritual Growth of Members

- Nine councils (56.2%) reflected on theme *One Heart, One Voice, One Mission* at their meetings.
- Twelve councils (75%) spent one-third of their time on the spiritual aspect of membership.
- Thirteen councils (81.2%) recited the League Prayer at meetings.
- Nine councils (56.2%) used the CWL *Ceremonies Booklet*, when developing liturgies and spiritual programs.
- Nine councils (56.2%) used the *CWL Prays* booklet.
- Thirteen councils (81.2%) celebrated the Feast of Our Lady of Good Counsel with a mass.
- Six councils (37.5%) organized a pilgrimage.

Study of Catholic Teachings

- Nine councils (56.2%) promoted courses and programs that contributed to the faith enrichment of members such as: Alpha courses; studied "Laudato Si" and bible study groups.
- Five councils (31.2%) studied the *Catechism of the Catholic Church*.
- Five councils (31.2%) studied lay formation programs.
- Two councils (12.5%) studied "Evangeli Gaudium."

Role of Women in the Church

- Four councils (25%) studied women in scripture.
- Eight councils (50%) promoted awareness of women's place in the church and society and found in scripture.
- Ten councils (62.5%) had members on parish pastoral councils.
- Five councils (31.2%) had members on CWL diocesan council/committees.

Evangelization and Mission Assistance

- Sixteen councils (100%) reported that they supported other needs in their community such as Catholic Christian Outreach, Attawapiskat Missions, Ottawa Mission Shepherds of Good Hope, Action Life, and Euthanasia Prevention Coalition.
- Seven councils (43.8%) reported that they supported Catholic Missions In Canada.

Lay Ministries

- Fifteen councils (99%) had members who were lectors.
- Fourteen councils (93.3%) had members who were Eucharistic ministers.
- Thirteen councils (86.7%) had members who were sacristans.
- Twelve councils (80%) had members who were in choirs.
- Seven councils (58.3%) had members who were ushers.

Ecumenism and Interfaith Endeavours

- Four councils (25%) promoted awareness of Christian Unity Week.
- Four councils (25%) promoted awareness of Women's Inter-Church Council of Canada.
- Fifteen councils (93.8%) promoted World Day of Prayer.

Diocesan Chairperson Report

- Attended all officer and executive meetings.
- Compiled opening and closing prayers for officer and executive meetings and prayer services for the diocesan convention.
- Planned and organized a healing/reconciliation service as part of League Development Day.
- Planned and organized the diocesan masses celebrated for the Feast of Our Lady of Good Counsel remembering deceased spiritual advisors and members, and involved family members.
- Attended the Ontario Provincial Convention and participated in the prayer services.
- Prepared six communiques and prepared articles for our "Faith in Action" newsletter.
- Kept records of CWL deceased members in our diocese and kept the Book of Life up-to-date.

DIOCESAN SECRETARY'S ANNUAL REPORT

RECORDING & CORRESPONDING SECRETARY: Teresa Psutka

Recording:

Minutes were recorded and submitted for the meetings listed below as well as for the annual convention for the year ending December 31, 2016. For League Development Day and the Advent Retreat, attendance only was recorded.

Diocesan Officers Meetings: 5

Diocesan Executive Meetings: 4

Diocesan Annual Convention: 1

League Development Day: 1 (6 Facilitators, 10 Officers, 117 Members attended)

Advent Retreat: 120 Members attended

The above noted minutes are on file and available for review or consultation upon request.

Corresponding:

Correspondence sent and received between January 1, 2016 and December 31, 2016.

Sent: 17

Received:17

The above noted correspondence is on file and available for review or consultation upon request.

Financial Statement

for the period of January 1, 2016 to December 31, 2016

With reference to the General Operating Account:

2016 Ledger opening balance		\$ 23,199
Total funds received		\$18,044
Received/Collected on behalf of Membership ¹	\$15,934	
Received/Collected on behalf of Charity ²	\$2,110	
Total funds disbursed		\$17,186
Disbursed/Spent on behalf of Membership ³	\$14,910	
Disbursed/Spent on behalf of Charity ⁴	\$2,276	
2016 Ledger closing balance		\$ 24,057

Notes:

- Per capita Fees, Event Registrations and Food, 50/50 Draw.
- Silent Auction proceeds and Convention Free Will Table collection.
- Convention and Event expenses, Awards, Provincial and National Delegate expenses.
- Convention designated Charity, Archbishops Dinner, Rose Dinner.

With reference to the League Development Fund:

2016 Opening balance		\$ 4,357
Total funds received*		\$ 924
Total funds disbursed**		\$ 640
2016 Closing balance		\$ 4,641

Notes:

*Money from Diocesan Fundraisers, specified for the Leadership Development Fund.

**The amount of \$500 was awarded to a member of Divine Infant Parish to attend the Ontario Provincial Convention, and \$70 was awarded to a member of St. Ignatius the Martyr and to Our Lady of the Miraculous Medal Parish Councils to attend the diocesan convention.

Leadership Development Fund Investment Portfolio Update:

No investment products (GICs) matured in 2016.

A total of \$20,000 remains invested in 4 separate GICs, to mature by 2020.

Respectfully submitted by Grace Buchmayer, Diocesan Treasurer.

Statement of Review of the Ottawa Archdiocesan CWL Council 2016 Accounting Records

March 27, 2017

At the request of the Ottawa Archdiocesan CWL Council Treasurer, I have examined the financial records for the year ending December 31, 2016 and have found them to be in accordance with generally accepted accounting principles. The accounting records are entered using Excel spreadsheets, and are comprised of monthly bank reconciliations, deposits and transfers, and paid invoices.

Two other signing authorities signed cheques payable to one of the signing authorities.

Deposited cheques were properly endorsed or stamped deposit only, as required. The bank provides pre-printed cheques. All bank statements, which include Bank deposit slips, ATM deposits and photocopied cheques on both sides, were reconciled on a monthly basis.

Review of Transactions

I have reviewed expense transactions for 2016, and supporting documentation was present for each. Expense receipts including travel were generally reasonable and original receipts attached to each claim.

In general, prudent financial and administrative practices are in place and executed as required.

Should you require further information, please do not hesitate to contact the undersigned.



Diana Baines
702-1025 Grenon Ave
Ottawa, ON, K2B 8S5

DIOCESAN TREASURER'S ANNUAL REPORT

COUNCIL: Diocese of Ottawa

LOCATION/ADDRESS: Ottawa, ON

TREASURER: Grace Buchmayer

Donations to:	\$ Sub Totals	\$ Totals
NATIONAL VOLUNTARY FUND		
CCO for Dev & Peace	\$1,350.00	
Catholic Missions In Canada	\$2,645.00	
Coady International Institute	\$225.00	
Euthanasia Prevention Coalition	\$350.00	
CNEWA	\$800.00	
	National Voluntary Fund TOTAL	\$5,370.00
STANDING COMMITTEES		
Spiritual Development	\$8,047.33	
Organization	\$5,820.00	
Christian Family Life	\$9,358.00	
Community Life	\$10,292.00	
Education and Health	\$10,480.46	
Communications	\$960.00	
	Standing Committees TOTAL	\$44,957.79
Council Fundraising Initiatives		
Bake Sale	16	
Card Party	2	
Craft Show	3	
Dinner & Entertainment	2	
Fall Supper	3	
Lottery/Raffle	8	
Rummage Sale	3	
Silent Auction	1	
Tea/Luncheon	8	
Other	15	
No Fundraising	0	
	Council Fundraising Responses	22
Disbursement of Fundraising Monies		
Parish	22	
Local Charities	19	
Diocesan Initiatives	9	
Provincial Initiatives	5	
National Voluntary Funds	8	
Subsidize attendance at workshops	10	
Subsidize convention fees	16	
Council expenses	13	
Other	11	
	Disbursement of Fundraising Responses	21

THE CATHOLIC WOMEN'S LEAGUE OF CANADA

OTTAWA DIOCESAN COUNCIL

**APPROVED BUDGET FOR 2017
(compressed and without details)**

	2016 ACTUALS \$	2017 BUDGET \$
INCOME		
Membership Fees	4,491	4,500
Event Fees	10,440	11,300
Fundraising to replenish the Leadership Development Fund	504	500
Fundraising for Charitable Donations	2,530	500
Leadership Development Fund, matured GICs with interest	0	5,160
Total Income	17,965	21,960
EXPENSES		
Spiritual Development	2,051	2,060
Organization	13,312	11,350
Christian Family Life	130	130
Community Life	80	80
Health & Education	48	225
Communications	46	100
Resolutions & Legislation	0	0
Life Members	90	100
Bookkeeping	690	2,422
Administration	660	500
Leadership Development Fund, reinvested mature GICs	0	5,000
Total Expenses	17,107	21,967
NET (DEFICIT) SURPLUS	858	(7)

Historian Standing Committee Report

Diocese: Ottawa

Chairperson: Sharon St. Jean

Parishes Reporting: 21/25

Sub-chairpersons: n/a

Serve in a Consultative Capacity

- Twelve past presidents (28.6%) were called upon at least once a month for advice; nine (21.4%) were called upon less than once a month or never.
- Ten presidents (47.6%) felt supported and encouraged by their past president; seven (33.3%) felt supported and encouraged most of the time; four (19.0%) did not feel supported or encouraged.
- Twenty past presidents (37.7%) undertook other duties at the request of their council president.

Be Responsible for Archives and History

- Eighteen past presidents (85.7%) were responsible for the archives in their council.
- Fourteen councils (66.7%) stored their archives in their parishes.
- Six (28.6%) stored archives in their or another member's home.
- One council (4.8%) stored their archives in the diocesan office.
- Twenty councils (96.2%) knew the location of their council charte
- Fourteen councils (66.7%) stored their archives in filing cabinets; seven (33.3%) used bankers' boxes; two (9.5%) stored them on DVD's; one (4.8%) on a CD; six (28.6%) used memory sticks to store archived information.
- Seventeen councils (81.0%) kept photo albums; eight (38.1%) kept scrapbooks.
- Eleven councils (52.4%) kept annual reports indefinitely; two (9.5%) kept them for nine-ten years.
- Eighteen councils (85.7%) stored Books of Life indefinitely; two (9.5%) stored for four-five years.
- Sixteen councils (76.2%) kept deceased members' history indefinitely; one (4.8%) kept them for nine-ten years.
- Thirteen councils (61.9%) kept financial information indefinitely; three (14.3%) for nine-ten years.
- Fourteen councils (66.7%) kept past executive lists indefinitely; two (9.5%) for nine-ten years.
- Twelve councils (57.1%) kept membership renewal data indefinitely; two (9.5%) for nine-ten years.
- Twelve councils (57.1%) kept minutes of executive meetings indefinitely; three (14.3%) for nine-ten years.

- Fifteen councils (71.4%) kept minutes of general meetings indefinitely; two (9.5%) for nine-ten years.
- Thirteen councils (61.9%) kept records of pin and award recipients indefinitely; two (9.5%) for two-three years; two (9.5%) for four-five year; three (14.3%) for nine-ten years.
- Six councils (28.6%) kept executive members written reports indefinitely; two (9.5%) for nine-ten years.
- Fourteen councils (66.7%) kept years of service for members indefinitely; one (4.8%) for two-three years; two (9.5%) for four-five years; three (14.3%) for nine-ten years.
- Two councils (9.5%) reviewed their archives annually; two (9.5%) biannually; seventeen as needed.
- Eleven councils (52.4%) maintained a history book.
- Seventeen councils (81.0%) maintained labeled photo albums.

Facilitate the Study and Implementation of the *Constitution & Bylaws 2013 (revised)*

- Nineteen councils (90.5%) had a copy of the *Constitution & Bylaws 2013*
- Twelve councils (60.0%) used it at least once a year; four (20.0%) never used it.
- Three councils (14.3%) used it multiple times a year to aid in decision making; seven rarely used it.

Diocesan Highlights

- Served on committee to update diocesan manual of policy & procedure, resolution committee, and was chair of elections committee.
- Served in consultative capacity.
- Attended officers and executive meetings.
- Submitted six communiques
- Submitted article to the diocesan newsletter
- Attended On-Line Annual Report Workshop, in Toronto
- Represented diocesan president at 90th anniversary celebration of St. Clare's CWL
- Served as a sub-committee member for the provincial chair of communications
- Part of the review committee for the Ontario Provincial Council Manual of Policy & Procedure, the Ontario Council Provincial Guidelines, the Ontario Provincial Council Convention Guide
- Submitted article for the Trillium newsletter, at the request of the Provincial Chair of Communications

Life Member Liaison Report

Honorary Life Members: 1

Life Members: 10

Life Member Liaison: Shirley Bernier

Ottawa Life Members met twice annually, in the spring and in the fall. The meetings took the form of a luncheon. This year the diocesan president and president-elect were able to attend and updated members on League activities.

In 2016, Colleen Randall was presented with Life Membership by the Ottawa Diocesan Council.

In addition to answering the frequent requests for prayers, serving in the various pastoral ministries in their parish, and attending various diocesan CWL events, in 2016, our Life Members assisted where needed:

- One served as Parliamentarian for the provincial convention
- One served as a member of the National Council Amendments Committee
- One served as provincial 1st vice-president and chair of education and health
- One served on the provincial sub-committee for education and health
- One served as Ontario East Fundraising Representative for the Catholic Women's Leadership Foundation
- Two served as co-facilitators of the Effective Meetings Workshop at the Diocesan League Development Day
- Two served as presenters at the Diocesan League Development Day
- Two served on the Ottawa Diocesan Leadership Development Fund sub-committee
- Two served on the Ottawa Diocesan Resolutions Review Committee
- One served on the Ottawa Diocesan Policy & Procedure Manual Amendment Committee
- One served as president of her parish council
- One served as past president of her parish council
- Two served as spiritual development chairpersons for their parish councils
- One served as treasurer and organization chairperson on her parish council
- Two served as elections chairpersons for their parish councils

Life Members are kept informed by email or snail mail, and remembered on their birthdays and special occasions.

This year, stories of the current Life Members were updated and booklets distributed to each Life Member and the diocesan president.

LIFE MEMBERS IN THE OTTAWA DIOCESE - 2016

HONORARY LIFE MEMBER

Joan Chesser

LIFE MEMBERS

Shirley Bernier

Moira Matthews

Kay May

Phyllis McIntomny

Edith Mockler

Jane Munro

Colleen Randall

Colleen Shirley

Heather Sisk

Anida Simurda

MILITARY ORDINARIATE LIFE MEMBER LIVING IN OTTAWA

Marilyn Olsen

Organization Standing Committee Report

Diocese: Ottawa

Chairperson: Onagh Dooley

Parishes Reporting: 21/25

Sub-chairpersons: n/a

Recruit Members and Maintain Membership

- Nineteen councils, 86.3%, advertised in church bulletins.
- Ten councils, 45.4% organized a 'CWL Sunday'.
- Four councils, 19%, presented a gift membership.
- Three councils, 14.3%, arranged to have membership envelopes in their parish collection boxes.
- Six councils, 27.2%, held ministry fairs.
- Twenty councils, 90.9%, used the personal invitation method.
- Fifteen councils, 68.1%, made presentations at masses.
- Thirteen councils, 61.9%, held promotional displays.
- Ten councils, 47.6%, held potluck dinners.
- Two councils, 9.5%, used social media.
- Seven councils, 31.8%, had spiritual advisor's support.
- Three councils, 14.3%, used telephone trees.
- Five councils, 23.8%, used other methods to recruit and maintain memberships, such as, biannual newsletters, display table at annual Christmas Bazaar and personal phone calls.
- There were 1,435 paid memberships in the Ottawa diocese.

Leadership Development

- Eighteen councils, 80.8%, participated in the League development days offered in our area.
- Twenty councils, 90.9%, provided financial assistance to members who attended conventions, retreats or workshops.
- There were 117 registered for the annual diocesan convention business session .
- Twenty five members, (1.7%), attended the provincial convention in Stratford (July).
- Twelve members, (.8%), attended the national convention in Halifax, Nova Scotia.

League Resource Material

- More than half the councils, 50%, have the following resource materials on hand:
 - the *Constitution and Bylaws*, the *Ceremonies Booklet*, the "Be League" newsletter, CWL Prays, Executive Handbook, Guidelines for Treasurers,

Handbook for Organization Chairpersons, Handbook for Past Presidents, Handbook for Spiritual Advisors, League Prayers, National Manual of Policy and Procedure, and the *Canadian League* magazine.

- Less than 10 councils, 45.4%, have downloaded Online Resources, have used the Handbook for Secretaries, Leading the League, Parliamentary Procedure, Resolutions Supplement to the *Executive Handbook*.
- Diocesan manuals were reviewed and updated.

Annual Reports

- Annual Reports were submitted by 21 of 25 parish councils.
- Fifteen councils, 68.1%, used guidelines to assist executive members to complete their reports.
- Fifteen councils, 68.1% maintained monthly/regular record of activities.
- Thirteen councils, 59%, met as a group.
- One council, 4.8%, planned a workshop.
- Twelve councils 54.5%, reviewed their annual council calendar.
- Seventeen councils, 77.2%, reviewed their minutes

Life Membership

- The Diocese of Ottawa has one Honorary Life Member and ten Life Members and one Military Ordinariate Life Member living in Ottawa.
- Eight councils, 36.3%, have a life member in their council
- Of these eight councils, 86% reported that their life members have researched topics of interest to members, provided guidelines and wisdom on issues of concern to members, facilitated workshops and mentored partnerships.
- On the diocesan level, our life members participated in subcommittees such as review of Diocesan Manual of Policy and Procedure, Leadership Development Fund, Life Membership Application Committee, Diocesan Resolutions Review Committee and participated in hosting diocesan events.

Diocesan Chairperson's Report

- Attended most officers and executive meetings, the diocesan and provincial conventions
- Prepared the Annual Report Book for 2016
- Participated in the March for Life and Sisters In Spirit gathering on Parliament Hill
- Attended the On line Annual Report workshop in Toronto
- Organized an On Line Annual Report workshop in Ottawa
- Completed tasks and attended events as requested by diocesan president
- Maintained an up to date list of diocesan officers, parish presidents, standing committee chairs and spiritual advisors.
- Prepared five organization communiqués
- Sat as a member of the diocesan convention planning committee

Christian Family Life Standing Committee

Diocese: Ottawa

Chairperson: Lynn Lavictoire

Parishes Reporting: 14/25

Sub-chairpersons: n/a

Marriage and Family

Programs for family enrichment that were promoted in councils:

- Encounter weekends for engaged and married couples 7.1% (1)
- Marriage Preparation courses 14.3% (2)

Councils that offered gifts and/or welcoming pamphlets to:

- Couples celebrating their children's Sacraments 33.3% (3)
- Other e.g. monetary donations; retreats; gifts 66.7% (6)
- Councils or members who attended family life workshops or seminars: Councils that responded yes 42.9% (6)

Councils that celebrated or organized events for:

- Mother's Day (57.1%,(4)) Father's Day (42.9%(3))
- Special Anniversaries 71.4% (5)

Councils that acted on the following marriage and family Resolutions:

- 1992.05 Support Services for Pregnant Women 100% (3)
- 1965.05 Marriage Preparation Courses 100% (3)

Sanctity of Life

- Councils that held membership in a local pro-life organization: Councils that responded yes 35.7% (5)

Members who attended the following events:

- 40 Days for Life, Life Chain, and Pro-life walks 71.4% (10)
- March for Life 78.6% (11)
- National Week for Life and Family 35.7% (5)
- Other e.g. Pro-life Masses; Rose Dinner; Rosary for Life 21.4% (3)

Monetary donations or gifts given to the following organizations:

- Birthright - local or international and Priests for Life 14.3% (2)
- Campaign Life Coalition 50.0% (7)
- Euthanasia Prevention Coalition 35.7% (5)
- Pregnancy and Family Support Services 21.4% (3)
- Councils that lent their support to pro-life legislators: Councils that responded yes 42.9% (6)
- Councils that acted on the following sanctity of life Resolutions: 1995.02 Abortion Funding and 2004.01 Protection of Human Life 100.0% (3)

Ministry to Youth

- Councils or members participated in programs for young people in parishes: Councils that responded yes 64.3% (9)
- Councils encouraged young people to share their gifts in ministry: councils that responded yes 78.6% (11)

- Sponsored youth events or ministers in their parish community Catholic Christian Outreach and Net Ministries 42.9% (6)
- Catholic Girls League 7.1% (1)
 - World Youth Day 35.7% (5)
 - Other e.g. summer camps; educational bursaries; gifted prayer shawls to teenage mothers on graduating from High School 14.3% (2)

Ministry to the Disabled

- Councils purchased subscriptions to Catholic magazines, videos or books for the use in the local community, school or parish library and invited the disabled to take part in liturgical celebrations: in favour 35.7% (5)
- Councils organized or participated in support groups and respite for caregivers: councils that responded yes 28.6% (4)

Ways that council members reached out to the disabled:

- Prayed and introduced spiritual development 64.3% (9)
- Provided transportation 50.0% (7)
- Visited and sent cards 78.6% (11)
- Other: e.g. Recycle Reuse Program supported a school for students with disabilities 21.4% (3)

Ministry to Seniors

Council or members who participated in any of the following activities:

- Brought communion and prayed with them 78.6% (11)
- Gifted them with membership and transportation 57.1% (8)
- Initiated social programs and celebrations 28.6% (4)
- Invited newly-retired women to join your council 50.0% (7)
- Invited them to share their faith story 14.3% (2)
- Involved them in CWL events 64.3% (9)
- Visited and sent cards of encouragement 85.7% (12)

Ministry to the Widowed

Councils or members who participated in any of the following activities:

- Encouraged participation in parish programs 42.9% (6)
- Ensured a bereavement program in the parish existed 28.6% (4)
- Gifted them with prayer shawls and mass intentions 42.9% (6)
- Invited widows to attend CWL meetings and events 57.1% (8)
- Provided prayer and support after the death of a spouse 78.6% (11)

Ministry to Separated & Divorced

Councils or members who offered any of the following services:

- Invited them to join group outings 14.3% (2)
- Your time, should they need a confidant 21.4% (3)

Vocations

Councils or members who undertook any of the following deeds:

- Adopted seminarians; celebrated anniversaries 21.4% (3)
- Families invited priests and religious into their homes 14.3% (2)
- Invited priests and religious to speak, and offered mass and prayers for vocations 7.1% (1)

Community Life Standing Committee Report

Diocese: Ottawa

Chairperson: Suzie Noaro

Parishes Reporting: 18/25

Sub-chairpersons: n/a

Dignity and Rights of Persons

- Councils helped minority groups (people in need), in forty different ways. The two groups that received the most support were: the homeless (33%) and the poor (35%).
- More than 9 (50%) councils responded, in some way, to the call to reach out to indigenous people in their communities.
- Thirteen (72%) participated in the work of organizations caring for those in need, such as Syrian refugees, Shepherds of Good Hope, Wool Project, St. Vincent de Paul, Montfort Hospital, Miriam Centre, and St. Joe's Women's Centre.
- Thirteen councils (72%) conducted clothing drives, ten councils ((55.5%) donated to homeless shelters, and fifteen councils (83%) donated to food banks.

Social and Economic Justice

- Almost half (44%) of the reporting councils worked on restorative justice programs and prison ministry. Three councils (16.6%) promoted CNEWA (the Catholic Near East Welfare Association).

Refugees, Immigration, and Citizenship

- More than half (57.7%) indicated a good to excellent grasp of the needs of immigrants and refugees.
- One council wrote to government regarding the 1993 resolution to protect women at risk of gender-related persecution.
- Three councils (16.6%) used their influence in the selection of nominees to run as candidates for Government office.
- Fourteen (77%) to seventeen (94%) of responders participated in Remembrance Day ceremonies, the Royal Canadian Legion's Poppy Campaign and wore red on Fridays in support of Canadian troops.
- Three (16%) wrote letters in support of Resolution 2016.1 Equal Access to Permanent Resident Status.

Canadian Catholic Organization for Development & Peace (CCODP)

- Eight (44%) promoted the use of Share Lent resources in their parish.
- Five (27%) participated in the League's 1% national voluntary fund.

Developing Countries

- Ten councils (54%) had become aware of child labour in developing countries & urged independent study of codes of conduct.
- Six (33%) became aware of the implication of trade laws, economic difficulties, criticized structures that put trade before people and/or invited guest speakers to meetings.
- Seven (38%) supported national and international organizations.
- Other activities in support of developing countries, mentioned in the survey include: milk bag mats, adopt a child, A Cup for Africa and Pro-Life Ottawa mission.

Diocesan Community Life Chairperson Report

- Asked our members to write letters in support of the CWL resolution regarding equal opportunity for migrant workers to pursue permanent resident status.
- Brought in a speaker from Multi-Faith Housing Initiative to address our executive meeting.
- Encouraged community life chairs to have members of their councils' lobby MPs with letters and personal meetings in order to pressure the government of Canada to make good on their promise to equalize education and health care funding for Aboriginal children.
- Organized the Silent Auction in support of Catholic Missions In Canada, for the children of the north.
- Attended a workshop called Refugees & Sponsors: Managing Expectations. This event was sponsored by the Refugee Sponsorship Training Program (RSTP) which is funded by Citizenship and Immigration Canada (CIC) and administered by Catholic Cross-Cultural Services (CCS).
- Provided information about the Development & Peace program called Heart of the Action which supports family farmers using best practices to feed the planet and slow down global warming.
- Promoted the permanent voluntary fund for CNEWA in support of Velma's Dream for a field hospital and youth project in Israel.

Education & Health Standing Committee Report

Diocese: Ottawa

Chairperson: Nancy Grimshaw

Parishes Reporting: 18/25

Sub-chairpersons: n/a

Catholic Education Catholic schools and catechesis.

- Nine councils (50%) investigated the needs of local schools and provided assistance with clothing drives, school trips, tutoring, Christmas hampers, backpacks and supplies, awards, stocking a food cupboard, reading with students and making rosaries.
- Nine councils (50%) were aware of the family life program in the schools.
- One council (5.5%) visited thirteen schools and assisted grade three students to make rosaries and taught them how to pray the rosary.

Rites of Christian Initiation

- Three (17%) of parish council education and health chairs were involved in sacramental initiation programs, on average, two Catholic Women's League (CWL) members per parish council were involved in these programs.

Literacy and Continuing Education

- Few councils have encouraged members to assist those wishing to improve their literacy skills.
- One council had three members who are trained literacy tutors.

Scholarships and bursaries

- Over half of the reporting councils provided scholarships or bursaries to high school students. A few councils provided support for NET ministries, Catholic Christian Outreach (CCO), elementary students or to Catholic women trying to further their education. Other support provided by councils included awards based on Christian values, and support for a seminary student.
- Cody International Institute was supported by six councils 33%, and three (17%) contributed to the National Bursary Fund. The total donated funds reported to each of these organizations in 2016, was \$200.

Wellness and Sickness

- Four (22.2%) councils supported national or international health organizations. Most councils showed support for hospice programs, which

was in keeping with last year's theme, as well as women's shelters, programs for unwed mothers, Elizabeth Fry Society, Chalice and they responded to national emergency needs caused by wild fires in Alberta by donations made to the Red Cross.

- Bill C-14 was very prominent in 2016, five councils (27%) wrote letters to support the dignity of the patient and the rights of healthcare professionals and institutions. One council hosted an information session on Assisted Suicide/Euthanasia
- Support by councils for the various resolutions related to wellness and sickness can be found in the resolutions annual report.
- Almost all councils reported that they participated in the "12 Hours of Prayer for Palliative Care" on May 4, in a variety of ways. The most popular was arranging for a space in a parish. Other ideas not listed in the questionnaire, were to offer masses for intentions, advertise with posters, create a petition, and encouraging prayers at home.
- Planning for May 4, "12 Hours of Prayer for Palliative Care", members used resources from the tool kit. The most important item were prayers and reflections.

Environment

- Action regarding environmental resolutions can be found in the resolutions annual report.
- Other environmental issues addressed included, recycle, reduce, reuse, protection from sunburn, provided information on ticks and Lyme disease, discussions on "Laudato Si" and placed suggestions in the bulletin on how to be environmental stewards.

Genetics

- Councils had varying knowledge on the advantages and disadvantages of technological development in light of the teachings of the Catholic Church.
- None of the councils subscribed to the Canadian Catholic Bioethics Institute newsletter.

Communications Standing Committee Report

Diocese: Ottawa

Chairperson: Diana Baines

Parishes Reporting: 17/25

Sub-chairpersons: n/a

The Canadian League Magazine

- Nine Councils (53%) listed *The League Magazine* as excellent or very good as a resource tool.
- Hospice / Palliative care and resolutions resonated the most with the councils responding 4 (50%)
- Two (12%) councils submitted an article to The League Magazine in 2016.

Media: for Evangelization

- Four (24%) councils supported the Catholic Register financially or through subscription
- Seven (48%) councils made their members aware of videos of keynote speakers at National Convention available on website cwl.ca
- Eleven (65%) felt their members would have benefited from watching the live-feed

Media: to Promote the League

- A majority of councils 16 (94%) promoted the diocesan, provincial, or national websites as a means of informing their members.

Media: Newsletter and Bulletins

- Fifteen (88%) used church bulletins to reach members while an additional thirteen (77%) used church bulletin boards
- Eight (47%) councils reported using newsletters as a means of informing their members of council activities.

Media: Relations

- Thirteen (76%) councils have not worked with local media
- Seven (41%) councils have signed up to receive "Be League".

Pornography

- Fourteen (82%) councils did not participate nor take part in the "Pornography Hurts" postcard campaign in 2016.
- Seven (42%) councils followed newspaper articles regarding pornography.

Diocesan Chairperson's Report

- Contributed articles for, edited and published our fall newsletter, *Faith In Action*, which was distributed to councils at our Advent Retreat and was also made available on our website
- Prepared communiques and completed the annual report for Communications

Resolutions Standing Committee Report

Diocese: Ottawa
Parishes Reporting:14/25

Chairperson: Vacant
Sub-chairpersons: 0

Research and Preparation of Resolutions and Briefs

- Three councils (21%) attended the Resolutions Workshop on League Development Day.
- Eleven (78%) referred to communiques from other levels.
- Four (28.6%) studied issues that might become resolutions.
- Six (42.9%) were passionate about issues in 2016: Grandparental Rights, euthanasia and assisted dying, palliative care, incarcerated Indigenous women.
- One council worked to prepare a resolution referring to the plight of Indigenous women in prison.
- Thirteen (92.9%) gave the following reasons for not initiating resolutions: position vacant, too few council members, no one to take the initiative, lack expertise.
- Six (46.2%) became familiar with resolutions that required action especially those of 2016.
- Specific actions taken on adopted resolutions were: increased personal awareness and shared with council members, speakers, letter writing, and handed out information on signed petitions.

Study and Implementation of Resolutions Passed by Other Levels

- Resolution 2016.03, Warning Labels on Food and Drug Products for all Inactive Substances and Additives; seven councils (50%) raised awareness of the dangers, and three councils (23%) wrote letters to the government.
- Resolution 2016.02, Eating Well with Canada's Food Guide six councils (41%) wrote letters, educated members about the guide, encouraged healthy choices and signed an e petition.
- Resolution 2015.01, Increase Early Access and Intervention to Children and Youth Mental Health Services, was supported through the use of letter writing to ministers of health. Five councils (33%) distributed the mental health postcards provided to councils.
- With respect to past resolutions, two councils (14.2%) had guest speakers to address Organ and Tissue Donation Awareness (1995.03), one council wrote letters with respect to Advance Directives for Health Care (1996.03) and one council wrote letters to government, while another made a donation in support of National Pharmacare (1998.03).

- Resolution 2015.02 Ban Microbeads in Personal Care Products, was supported by seven councils (50%). Members were encouraged to avoid purchasing products containing microbeads and to write letters to provincial and federal ministers of health; one council wrote letters to the manufacturer.
- Concerning Resolution 2015.03, Banning the Use of Neonicotinoid Pesticides, four councils (29%) addressed this issue by writing letters to the government, avoided buying seeds containing this pesticide, educated members to avoid plants with this pesticide, encouraged members to avoid systemic bee-toxic pesticides in their gardens, and encouraged planting untreated pollinator friendly trees and flowers.
- Past environmental issues that were addressed included providing financial support or writing letters to government in support of Resolutions 2001.04, Water Quality in Canada, 2004.07, Water Use in Canada, and 2008.03, Toxic Substances in Household Products.
- Three councils (22%) acted on Resolution 1997.06, Genetically Modified Foods.

Legislation Standing Committee Report

Diocese: Ottawa
Parishes Reporting: 12/25

Chairperson: Vacant
Sub-chairpersons: None

Monitor and Study Legislation at All Levels of Government

- Eight chairpersons (73%) reported that they knew the name of local, provincial and federal government representatives.
- Three (30%) received mailings from these representatives.
- Nine (75%) kept informed on issues pertaining to government

Briefs and Position Papers

From the eleven reports:

The level of awareness of the following federal bills from the 42nd Parliament, 1st Session that were monitored nationally.

	Shared issue with council	Read up on it	Not aware of it	Total Response s
Bill C-14: An Act to amend the Criminal Code and to make related amendments to other Acts (medical assistance in dying)	7 (63.6%)	5 (45.5%)	2 (18.2%)	11
Bill C-211: Federal Framework on Post-Traumatic Stress Disorder Act	1 (9.1%)	3 (27.3%)	7 (63.6%)	11
Bill C-206: An Act to amend the Criminal Code (abuse of vulnerable persons)	2 (18.2%)	4 (36.4%)	6 (54.5%)	11
Bill C-204: An Act to amend the Canadian Human Rights Act and the Criminal Code (gender identity and gender expression)	1 (9.1%)	3 (27.3%)	8 (72.7%)	11
Bill C-223: Canadian Organ Donor Registry Act	1 (9.1%)	5 (45.5%)	6 (54.5%)	11

- Seven councils (58.3%) circulated and participated in the petition which urged the government to identify hospice palliative care as a medical service covered under the Canada Health Act.
- Four (33.3%) wrote letters to the prime minister and federal minister of health. Five (41.1%) educated members and the community on the importance of palliative care. Four (33%) monitored federal government response.
- Actions taken in response to Resolution 2016.05 Amend the Canada Health Act to include Home Care as an insured Health Service: three (25%) wrote letters requesting government to include home care in the Canada Health Act, 17%(2) initiated a petition; four (33%) supported local hospices financially and as volunteers.
- One (9.1%) accessed Hansard, the printed record of the proceeding of the federal government.
- On October 7, 2015, an ad hoc committee submitted a “Response to the Federal Government's Consultation of Legislation Options on Assisted Dying”. Ten Councils (90.9%) supported this national response through invitation to members to provide input via the Hospice Palliative Care Ontario and/or via the Ontario website, by praying and letter writing; assembled information on palliative care and end of life alternatives.

Parish President's Highlihghts

For the period January 1 to December 31, 2016

Name of Council: Annunciation of the Lord

Name of President: June Thibault

Number of Members: 149

Number of Life Members: 1

When we awarded our annual bursary, we also included a one year membership to the League.

Name of Council: Assumption of the Blessed Virgin Mary

Diocese: Ottawa

Name of President: Justina Kuchciak

Number of Members: 85

Number of Life Members: 0

Our council organized a weekly mass at a retirement home and distributed the Holy Eucharist

Name of Council: Divine Infant

Name of President: Teresa Mouchet

Number of Members: 94

Number of Life Members: 0

At a general meeting our membership put together stocking stuffers for St. Joe's Women's Shelter.

Name of Council: Holy Spirit:

Name of President: Lynne Newman:

Number of Members: 79

Number of Life

Members: 1

All members and parishioners were invited to write all works of mercy received and/or offered to others (anonymously), in a book which was kept on display from Ash Wednesday until the end of year.

Name of Council: Immaculate Heart of Mary

Name of President: Moira Matthews

Number of Members: 24

Number of Life Members: 3

We chose to award bursaries to graduating altar servers in our parish, to show them in a tangible way, that they were appreciated, and that we were encouraging them on their spiritual journey. This successful initiative resulted in the first two recipients becoming active in the parish and going on to be lectors.

Name of Council: Our Lady of Fatima

Name of President: Jennifer Jones

Number of Members: 45

Number of Life Members: 0

We donated fifty percent (50%) of the proceeds of our annual fundraiser to our parish refugee fund to assist the Syrian family our parish sponsored. The remainder of our proceeds were used to send members to the Ottawa Diocesan Convention and to fill gift bags for shut-in seniors in our parish.

Name of Council: Our Lady of the Miraculous Medal

Name of President: Jane Munro

Number of Members: 73

Honorary Member: 1

Life Member: 2

We sponsored a CCO Mission trip, a bursary, three Christian Leadership Awards, provided sacramental gifts and donated "backpacks of mercy" full of school supplies to two local schools. Our annual Christmas shopping trip with residents from Vars Home was a highlight.

Name of Council: Our Lady of the Visitation

Name of President: Sandra Blais

Number of Members: 30

Number of Life

Members: 0

We participated in eight Works of Mercy and hosted World Day of Prayer. Our recycle and reuse program was well supported. Our council donated to fourteen charities in 2016.

Name of Council: Resurrection of Our Lord

Name of President: Wilma Murzello

Number of Members: 40

Number of Life

Members: 0

In honour of Blessed Elizabeth Turgeon, whose focus was on education, our council helped provide St. Luke's school with backpacks filled with school supplies. During the Lenten season our council animated seven sessions "*Laudato Si...Care for our Common Home*" and lessons learned were included in our parish weekend bulletins, with suggestions on being better environmental stewards.

Name of Council: St. Andrew

Name of President: Linda Lovelace

Number of Members: 18

Number of Life

Members: 0

We supplied thirty care packages for residents of a Ministry of Health Long Term Care facility. Our local food bank was the recipient of food collected and delivered by our members.

Name of Council: St. Basil

Name of President: Marilyn Adair

Number of Members: 34

Number of Life

Members: 0

We worked with the Mission and Social Justice Committee of our parish and sponsored a discussion with a panel of three experts on the question of medically assisted dying. Our president spoke at all masses one weekend and collected fourteen pages of signatures on a petition to request the amendment of the Canada Health Act to include palliative and end of life care.

Name of Council: St. Bernard

Name of President: Florence Johnston

Number of Members: 43

Number of Life Members 0

We participated in the "12 hours of Prayer for Palliative Care", on May 4th and organized a pilgrimage to Quebec City to go through the Holy Door of Mercy.

Name of Council: St. Catherine of Siena

Name of President: Beverly Rowan

Number of Members: 24

Number of Life Members: 0

We partnered with Waupoos Family Farm to provide many needy families in our rural area with Christmas gifts through our "Angel Tree" project. We also provided gifts to our local seniors home for those residents who do not have family. Our council entered the final stages of a multi-year steeple stained glass window project for our parish.

Name of Council: St. Clare (Dwyer Hill)

Name of President: Ada Gorie and Tilly O'Connor

Number of Members: 21

Number of Life Members: 0

No report received

Name of Council: St. Ignatius the Martyr

Name of President: Lillian Martineau

Number of Members: 43

Number of Life Members: 0

From the weekend of Divine Mercy Sunday through October, our council focused on the *Corporal Works of Mercy*. We collected dental care and hygiene products, towels, wash cloths, socks, winter accessories and outdoor clothing and delivered them to The Union Mission, St. Joe's Women's Centre, Interval House, Montfort Hospital, Shepherds of Good Hope, St. Vincent de Paul, Gloucester Emergency Food Cupboard and Partage Vanier, for those in need in the Ottawa area.

Name of Council: St. Isidore

Name of President: Lisa Zannese

Number of Members: 34

Number of Life Members: 0

Funds raised at our Palm Sunday Bean Supper and a November Tea helped us support several charities including the Shepherds of Good Hope and St. Joe's Women's Centre.

Name of Council: St. John the Apostle

Name of President: Joan Doherty

Number of Members: 59

Number of Life Members: 0

Our elegant Tea with a mini bazaar was very successful. Our members continued to make milkbag mats for Third World countries in need and have sent off 11 so far.

Name of Council: St. Leonard

Name of President: Diane Hendrick

Number of Members: 35

Number of Life Members: 0

We hosted Action Life Director, Louise Harbour, who spoke on euthanasia.

On National Seniors Day, our members handed out small treat bags to our parish seniors, tagged with a scripture verse that reflected the gifts of the aged, to thank them for their dedication, support and generosity.

We also adopted, in prayer, a young recent immigrant family from El Salvadore. The father was undergoing treatment for brain cancer. We collected a big basket of Christmas gifts and goodies for each of them, just to let them know we were walking alongside them. One of our members, who speaks Spanish, was a great help to them.

Name of Council: St. Margaret Mary

Name of President: Marie Claire Patterson (Acting)

Number of Members: 26

Number of Life Members: 1

Our council members donated homemade treats and a number of prizes to our local senior's residence, Cumberland Lodge, and helped the residents there to play bingo.

Name of Council: St. Martin de Porres

Name of President: Christine Beelen

Number of Members: 100

Number of Life Members: 0

More than 100 knitted or crocheted hats, mitts or cowls were made by our members and donated to two elementary schools.

We collected warm clothing, gently used coats, sweaters, jackets and boots, which were donated to the Ottawa Police for women being released from custody. We filled purses with soap, panties, socks, deodorant, etc., which were distributed by shelters to homeless women.

Name of Council: St. Mary's (Holy Name of Mary parish)

Name of President: Nancy Timmons

Number of Members: 106

Number of Life Members: 0

We chartered a bus to enable members to make a pilgrimage through the Holy Door of Mercy, at Notre Dame Cathedral.

Our council sponsored five parish youth to attend World Youth Day in Krakow, Poland and two of them gave a presentation at our November meeting which showed us the highlights of their trip and they also told us of life-long friendships formed at this event.

Name of Council: St. Maurice

Name of President: Gloria Berlie-Surujballi

Number of Members: 120

Number of Life Members: 1

Our council hosted the Ottawa Diocesan Advent Retreat in November. We had a speaker on palliative and hospice care, for our parish.

As a group we walked through the Holy Door at Notre Dame Cathedral and prayed together with our spiritual advisor.

Name of Council: St. Patrick (Fallowfield)

Name of President(s): Helen Bergeron and Margaret McLaughlin

Number of Members: 94

Number of Life Members: 0

As a council we helped to plan and organize the 150th anniversary of our parish and took the opportunity to display photos, books and items which showed the rich history of our council and gave the parishioners an overall view of the various works of the CWL.

Some of our members continued to visit schools and make rosaries with grade three students and taught them how to pray the rosary.

Name of Council: St. Philip

Name of President: Janet Seward

Number of Members: 64

Number of Life Members: 0

No report received

Name of Council: The Good Shepherd

Name of President: Hilda Chow

Number of Members: 99

Number of Life Members: 0

Our council hosted the diocesan convention and a World Day of Prayer.

Ottawa Diocesan Council Members Awards 2016

Life Membership

St. Bernard

Colleen Randall

The Good Shepherd

Bellelle Guerin

Dyann MacDonald

Maple Leaf Service Pin

**St. Ignatius the Martyr
St. John The Apostle**

Sonia McDiarmid, Adele Matys
Caroline Heffernan, Deborah
LaRiccia

**Divine Infant
St. Maurice
Our Lady of Fatima
Diocesan**

Pauline Moher, Jacqueline Sullivan
Dolly Clarke, Carla Barry
Mary Sweeney, Helen Kelly
Sharon St. Jean

60 Year Service Pin

Divine Infant

Pauline Moher

55 Year Service Pin

St. Mary's, Almonte

Kathleen Carroll, Jean Kidziun

50 Year Service Pin

St. Patrick

Irene Auger, Eileen Monaghan
Shirley Sarrazin
Jean Tardif
Joan Tompkins

**Divine Infant
The Good Shepherd**

40 Year Service Pin

**St. Martin de Porres
Assumption of the Blessed Virgin Mary
The Good Shepherd**

Maureen Kelly
Joan Lepage
Dorothy Gibbs, Martina O'Neill

35 Year Service Pin

**St. Mary's, Almonte
Holy Spirit
St. Martin de Porres
St. Patrick
Assumption of the Blessed Virgin Mary**

Patricia Killeen
Hazel Burke, Shirley Bernier
Joanne Doucet, Elizabeth Landry
Roberta Fernandes
Annette Liberty

30 Year Service Pin

**Our Lady of the Miraculous Medal
St. Patrick
Holy Spirit**

Ann Jackson, Margaret Helliker
Elizabeth Herde, Sheila McDonell
Nina Sullivan, Ann Ryan

25 Year Service Pin

**Our Lady of the Miraculous Medal
St. Basil
St. Martin de Porres**

Maria Chesser, Ann Lapierre
Patricia Cole, Irene Francis
Hazel Poirier, Claire VanderWalt,
Eileen Slobodian

**St. Mary's, Almonte
St. John The Apostle
Divine Infant**

Celia Bartello, Mary Lou Labrie
Katherine Vasquez
Yvonne Barnett, Peggy Brookes,
Joan Scott, Margaret Therrien
Christine Cumming, Noreen
Kelleher, Elaine MacDonnell,
Edna Ward, Jennifer Sneil

The Good Shepherd

20 Year Service Pin

Our Lady of the Miraculous Medal

St. Martin de Porres

St. Mary's, Almonte

Gwen Berard-Beaupre, Carolyn Cogan
Emily Boileau, Louise Cornoyer, Dorothy Bowmeester, Grace Soucie
Arlene Jamieson, Louise Mullins, Dorothy Quinn
Catherine Beekman, Aline King, Jo Ann Boissoneault, Carolyn Paquette

15 Year Service Pin

St. Martin de Porres

St. Mary's, Almonte

Helen Bissonnette, Linda Bowie, Janet Pokoj
Laraine Farquhar, Louise Henry, Susan Martin, Cynthia Stewart, Cindy Zorgel

10 Year Service Pin

Divine Infant

The Good Shepherd

St. Ignatius the Martyr

St. Basil

St. Martin de Porres

Our Lady of the Miraculous Medal

St. Mary's, Almonte

St. Maurice

St. John The Apostle

Assumption of The Blessed Virgin

Blanche Begin, Barbara Conroy, Wilma DaCosta, Natalie Grenier, Angela Lavictoire, Sarah Rankin, Anne Marie McNeely, June Reggler, Michelle Pilon, Beatrice Sullivan, Pat Trites
Patricia Clement, Eileen Hunt, Darleena Janega, Helen Lamoire, Dorothy Riopelle
Claudette McConville, Fern Dodd, Adele Matys, Sonia McDiarmid
Carolyn Smith, Freda Walsh
Elizabeth Bala, Alberta Casey, Rolande Pulfer, Rachel Prince, Elizabeth Roy, Lorraine Shields, Doreen Taylor, Yvonne Wuhr
Edith Barkley, Margaret Bolton, Olga Fielding, Kay Gale, Lisa Hall, Renee Galioto, Claire Harris, Ellen Hart, Barbara Morneau, Janice Lemire, June Petrie, Janet Prevost, Sharon St. Jean
Laurie Doyle, Nadine Lacroix, Denise Parenteau, Rachel Piovesan, Karen Urlocker
Nora Flynn, Maureen Garneau, Cathy Giles, Ann Jones, Judy Czernys, Millie Maloney
Pam Swords, Barbara Nolan, Judy York, Pat Mcleod
Divina Hogan, Janet Boyle, Joanne Parenteau
Genny Maloney, Diane Dunn

5 Year Service Pin

St. Martin de Porres

Barbara Baldock, Christine Beelen ,
Teresa Dokken , Lorraine Dore,
Marybeth Ellis, Gail Everest,
Patti Floysvik, Vi Freeland,
Marlene Gramann, Cathy Hammond,
Fern Hutt, Patricia Kavanagh,
Karen Maher, Rosanne Nadon,
Anne Marshall, June McCarville,
Michele Melowski, Colleen Morin,
Joanne Perron, Sue Primeau,
Mary Schlievert, Harber Skof,
Nicol Szeideman, Janet Uyeda,
Ruby Weber, Maureen Wood
Maureen McGahey, Carole Bourdon,
Elizabeth Swarbrick
Deacon Tom Donohue, Spiritual Advisor

St. Mary's, Almonte

St. Margaret Mary, Cumberland

Certificate of Merit

Divine Infant

Holy Spirit

Claire Kirton, Angela Lavictoire,
Rosanne Da Luca
Lynn Newman, Donella Gabriele,
Rosemary Foley-Jacobson,
Christine Varner, Ann Oberlin,
Donna Gagnon, Solange Duffy,
Sandra Cybykiski, Mary White,
Ann Ryan, Gail Lundy, Jo Young,
Teresa Cardeal, Julie Beignessner
Shirley Fairfield, Milica Tornacic,
Clarissee Woods
Mary Nader, Shannon Corrigan
Bobbie Kolody, Rose Ortiz,
Mechthilde Dowd, Joy Hudson,
Nellie Gervais, Maureen Farnand,
Eleanor Boissioneault, April Dore,
Catherine Morris, Colleen Shirley,
Gloria Berlie-Surujballi
Evangeline Downey
Hilary Als, Monique Arnold,
Myrna Andrews, Julie Seaborn,
Yanick Lindor, Jennifer Ramsaran,
Edna Ward

**St. Bernard
St. Maurice**

**Our Lady of the Visitation
The Good Shepherd**

**Catholic Women's League of Canada
Ottawa Diocesan Council
Deceased Members for 2016**

Annunciation of the Lord:	Rita Gillespie Nora Connors Mary Higdon Mary Dologh Linda Huard Helen Cosway
Assumption:	Joan Mary Douglas Clarita Cleofas Carmel Wrinn Deborah Harris
Divine Infant:	Madeline Langedock
Holy Spirit:	Doris Mary Foote Catherine Wytenburg Mildred Mayer Joyce Sager
Immaculate Heart of Mary:	Mary Berthe Mary Patrice Dorothy Newton Mildred Dolan
St. John the Apostle:	Caroline Heffernan
St. Leonard:	Barbara Mann Ann Perseo
St. Martin de Porres:	Laura Ball
Our Lady of Fatima:	Mary Beauchamp Laura Wilson
Our Lady of the Miraculous Medal:	Bibiana Dodd
St. Bernard:	Mary Broderick
St. Maurice:	Lyn Leminski Anne Weir
St. Pat's (Fallowfield):	Teresa Brennan Joan Burnett Gemma Dekemp Florence Dervin Roberta Fernandes Monica Sauve

St. Philips:

Marjorie Huff

The Good Shepherd:

Margaret Ann Jackie Roach
Arlene Quinney

We do not lose the one we love. They only go before. Where there is everlasting life, where sorrow is no more...and there the soul will always live, and peace is everywhere. We do not lose the ones we love; God takes them in His Care.

Standing Rules for the 94rd Annual Convention

April 29, 2017 St. John the Apostle Parish

1. Each person attending this convention shall register at the convention registration desk and be required to wear the official convention name tag for admission to the business session.
2. The chairperson of the registration and credentials committee, at the beginning of the business session, shall report the number of voting delegates registered at present at the convention and shall submit a list of names. When adopted, this list shall be the official roll of voting members at this convention. Late registrants will be added to the list when necessary. A Registration Report including all delegates and guests shall be given before the closing of the business meeting.
3. Registrants shall be classified as voting delegates, parish accredited delegates, diocesan officers, honorary life members, life members, CWL members, spiritual advisors and guests.
4. Voting cards shall be issued to the voting delegates and these cards must be exhibited when a delegate votes.
5. Voting and accredited delegates must sit in the areas designated for them at all business sessions of the convention.
6. Main motions and long amendments shall be submitted in writing to the Chair at the time they are presented to the assembly.
7. The mover may speak first to the motion. No member may speak more than once on the same motion and no longer than two (2) minutes without permission of the assembly, granted by a 2/3 vote without debate.
8. Anyone wishing to speak shall stand, wait to be recognized by the Chair, then state her name, status and parish.
9. Only resolutions submitted to the resolutions committee by March 30, 2017 shall be considered for presentation to the convention. Resolutions concerning urgent matters may be accepted after the deadline at the discretion of the resolutions committee
10. The procedure for presenting resolutions to the convention shall be:
 - a) The resolutions chairperson shall read the resolution.
 - b) The president of the dioceses submitting the resolution shall move its adoption.
 - c) The president of the diocese submitting the resolution shall have the opportunity to speak first to the resolution or shall designate another person to speak in her place.
11. The president shall appoint a Review Committee of three (3) members to verify the minutes of this convention.
12. No materials shall be distributed at this convention without prior approval of the diocesan president.
13. No appeals of support, collections or announcements of any kind shall be made unless a written request, clearly stating the purpose and identifying the person making the request, is presented in advance and approved by the diocesan president.

Voting At Diocesan Convention
CWL Constitution & Bylaws (2013 Edition)

Part XV: Representation at Annual Conventions

Section 1: Delegates

a) **Voting delegates** are the presidents of each council comprising the council in session. If the president is unable to attend the annual convention, the president-elect, a vice-president or an appointed executive member shall be the designate.

b) Accredited Delegates

- (i) **Each parish council** in the diocese concerned may send **TWO** accredited delegates to the annual diocesan convention and **ONE** accredited delegate to the annual provincial convention.

Section 2: Voting Powers

(a) **Voting Delegates** shall take part in all proceedings and shall have the power to vote on all questions.

(b) **Accredited Delegates** may take part in the business session of the annual convention and vote on any questions **except** the election of officers, amendments to the *Constitution and Bylaws* and increase in per capita fees.

Accredited Delegates are:

- (1) Two members appointed by each Parish Council
- (2) Officers of the Diocesan Council
- (3) Life Members

Others in the assembly may not vote or make motions, and they may speak only at the discretion of the Chair.

Section 4: Members

Any member may attend annual meetings or conventions at any level and may speak at business sessions at the discretion of the chairperson.

Rules of Order

According to Part XXI of the Constitution & Bylaws (2013 Edition)

(a) *Roberts Rules of Order* shall apply to those questions of parliamentary procedure not specified in the *Constitution & Bylaws* and *Standing Rules of Order*.

(b) A parliamentarian may be appointed for the convention at the discretion of the president.

The Ottawa Diocesan Officers wish to thank all of those who helped to make this 94th Annual Convention a success. It has been our pleasure to host this convention as a thank you for the untiring work of our members and Spiritual Advisors in the Ottawa Diocese.

May our Lady of Good Counsel continue to guide and intercede for us, as we work for God and Canada.

Convention Committee

Convention Convener: Claudette Joseph

Secretary: Eileen Gallant

Liturgy: Rosanne Nadon, Kati Lyon-Villiger

Registration: Grace Buchmayer, Rosemary Fikis

Hospitality: Liliane Williamson, Gayle Cormier

Ottawa Diocesan President: Joanna Sisk

Ottawa Diocesan Organization Chair: Onagh Dooley