



**The Catholic Women's League of Canada  
Ottawa Diocesan Council  
Past President / Historian**



**Centred on Faith and Justice**

**Directive #1**

**September 6, 2011**

**To: Parish Past Presidents / Historians**  
**From: Colleen Randall, Ottawa Diocesan past President / Historian**  
**Cc: Ottawa Diocesan Executive, Parish Presidents, Ontario Provincial Past President / Historian**

Welcome back to all, especially all new past presidents. It is now our turn to be responsible for league history. It is vital for the continuity of the league that we act as mentors and be available to answer any questions asked of us.

I would like to encourage all past presidents to be involved in their councils by reviewing the Constitution and Bylaws throughout their term. Last year a package was sent to all past presidents that would facilitate a fun filled review of the C & B. If you do not have this package please let me know and I will resend it to you.

My goal over the next two years is to encourage past presidents to make certain that their council history book is up to date and that the archives are complete. I will do the same for the diocesan archives. You can be sure that I will be calling you if I need any help!

Some questions to ponder are:

- Where are the archives stored?
- Who has access to the archives?
- Are there electronic copies of the archives? (CD's, videos, flash drives)
- Are there names on the pictures? (attached with a label either on the back or front)

The biggest question of all, is there interest in this aspect of past-presidential responsibilities? If the answer is no then there is another responsibility—to seek a volunteer or volunteers to take over. Setting up an archives committee may be a better option.

There are a number of councils who are preparing for December elections. As past president you play a vital role in the process. Please review and follow the National Manual of Policies and Procedures Article XV pages 85 to 95.

As we concentrate on our national theme “**Centred on Faith and Justice**”, let us be focused on **poverty** and in particular **spiritual poverty** as we discern what we, as past presidents, can offer our parishes, communities, province and country. Wear your faith on your sleeve – be that example of Jesus every day. You may be the only “bible” someone reads!

Yours in service to God and Canada,

Colleen Randall  
Ottawa Diocesan Past President