



# THE CATHOLIC WOMEN'S LEAGUE OF CANADA

## OTTAWA DIOCESAN LEADERSHIP DEVELOPMENT FUND FUNDING FOLLOW-UP REPORT

Immediately following the event for which funding was requested, it is the responsibility of the council president to ensure that this report is completed in full and returned, **with receipts** to the CWL Ottawa Diocesan Council President  
Remember to keep a copy on file with the parish council recording secretary.

Name of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Parish Council: \_\_\_\_\_

President: \_\_\_\_\_ Treasurer: \_\_\_\_\_

Total Amount of Funding requested: \$ \_\_\_\_\_ Total amount received in advance: \$ \_\_\_\_\_

**What type of event was the funding required for? Convention / Workshop / Special Project**

**Was the event attended as planned, or did the event proceed as planned? yes/no \_\_\_\_\_**

**If no, please explain;** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **For Conventions only:**

Was this your first Diocesan/Provincial convention? \_\_\_\_\_ Did you enjoy the convention? \_\_\_\_\_

Would you attend another if circumstance permits? \_\_\_\_\_

Would you recommend attending a Diocesan/Provincial convention to other members? \_\_\_\_\_

Did you need all the funding you requested? \_\_\_\_\_ Did you underestimate the funding you needed? \_\_\_\_\_

*Please attach to this report a list of expenses with the related receipts, even if you received funding in advance.*

### **For Special Projects only:**

Did you complete your Project successfully? \_\_\_\_\_ If no, why? \_\_\_\_\_

Please describe one benefit of the Project: \_\_\_\_\_

What would you recommend about organizing a Project? \_\_\_\_\_

Did you need all the funding you requested? \_\_\_\_\_ Did you underestimate the funding you needed? \_\_\_\_\_

*Please attach to this report a list of expenses with the related receipts, even if you received funding in advance.*



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### For Workshops only:

Would you consider the workshop a success? \_\_\_\_\_ Why? \_\_\_\_\_

Please describe one benefit of the Workshop: \_\_\_\_\_

What would you change if presenting a workshop again? \_\_\_\_\_

Would you have conducted the Workshop if you had not received this funding? \_\_\_\_\_

Did you need all the funding you requested? \_\_\_\_\_ Did you underestimate the funding you needed? \_\_\_\_\_

*Please attach to this report a list of expenses with the related receipts, even if you received funding in advance.*

\_\_\_\_\_  
Signature of Funding Recipient

***Please take the time to fill out the following questionnaire, to help the Diocesan Council improve the process. Thank you.***

Did you find the application for Leadership Development Funding difficult to understand? yes/no \_\_\_\_\_

If yes, please explain. \_\_\_\_\_

Did you find the process difficult to follow or in any other way a hardship or unnecessary? yes/no \_\_\_\_\_

If yes, please explain. \_\_\_\_\_

Would you encourage other members to apply, if need be? yes/no \_\_\_\_\_

If no, please explain. \_\_\_\_\_